

**STATE BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION  
STATEMENT OF POLICY**

**POLICY NUMBER: 8-0-104**

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**POLICY TITLE: HONORARIUMS AND GRATUITIES**

**LEGAL AUTHORITY: Section 5-53-10 of the 1976 Code of Laws of South Carolina,  
As Amended**

**DIVISION OF RESPONSIBILITY: Human Resource Services**

**RESCINDED**

**DATE APPROVED BY BOARD: August 13, 1975**

**DATE OF LAST REVISION: July 12, 2005**

**DISCLAIMER**

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS  
AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN  
EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE SC STATE  
BOARD FOR TECHNICAL AND COMPREHENSIVE EDUCATION / THE SC  
TECHNICAL COLLEGE SYSTEM.**

While acting in their official capacity state employees are prohibited from accepting additional compensation from any group or organization to whom professional services are rendered. For purposes of this section, modest amounts which have historically been awarded to individuals (while acting in their official capacity) in appreciation of help and services provided, such as honorariums, cannot be received by the individual employee. Such amounts can be received by the college, however. An employee can be reimbursed by an organization for actual and necessary expenditures involved with the presentation of a speech. For reimbursement of such expenses there must be prior approval of the executive director, president or official designee.

Whether in-state or out-of-state, an employee should not accept an honorarium or similar gifts for services rendered on state time or at state expense. Acceptance of gifts from salesmen, vendors, or business organizations wishing to acknowledge or attract favorable relationships must be tactfully refused, whether such gifts are tendered at home or at the office.

Where there are conflicts or inconsistencies between this policy and the Ethics Act of 1991, the provisions of the Ethics Act will take precedence.